



MICHIGAN MUTUAL AID BOX ALARM SYSTEM

Division and Regional Coordinator Meeting

April 8, 2026

Minutes

[Zoom Meeting Link](#)

Call to Order: Chief Pat Parker called the meeting to order at 1332 hours.

Roll Call (completed via Zoom): Gabie Keeling completed rollcall via Zoom.

Approval of the February 11, 2025 Minutes: Approved via emailed copy.

Public Comment: 3806-Gogebic are not moving ahead with OOD Box Cards until Gogebic decides on which direction they are going with a dispatch center. Currently they are with MSP-NRCC.

Old Business

- Amended Agreement Updates:

This project is a priority for the organization. A legal review of our agreements revealed a gap in that a large number of departments did not have the updated 2016 agreement. An additional search has shown that we also need governmental support in either a motion to join or a resolution. We are thankful for the support of our divisions in getting these documents into Gabie. There will come a point when delinquent departments will get a letter stating that if they request a special operations team, they will have to fill out a non-MABAS MRP Response Agreement document.

Fire Operations Chief - (Chief Pat Parker pparker@michiganmabas.us)

- MABAS Map Update:

Chief Parker gave a brief update on the MABAS map including pending, new and interested memberships.

- Departments with multiple Governmental Contracts:

Another gap was found that MABAS members contract or thru MOU's, cover multi-jurisdictional CVT's *(Cities, Villages, Townships). MABAS is working to update the Directory and needs to know the multi-jurisdictions covered under these agreements. A simple questionnaire will be sent out, which will be used to identify these gaps in our Directory and provide a clear picture of which geographic areas are covered by a "single department."

Special Operations Chief - (Chief Chris Martin cmartin@michiganmabas.us)

- Strike Team Leader Training (April 9th in Washtenaw)

Communications Chief - (Chief Erik Youngblood redcenter@michiganmabas.us)

- Review of Activation Process:

A large incident such as the Gaylord tornado may need additional resources, you can contact a neighboring division directly to request Strike Teams or Task Forces. This request does not need to go through the RED Center which could slow down the response.

If you are unsure who to contact or need assistance coordinating the appropriate team, you should call the RED Center at **734-477-6400** for support.

Special Operations team requests must go through the RED Center. This ensures that MABAS Leadership can verify that the requesting agency has a signed MABAS agreement in place.

When significant incidents occur and MABAS Leadership needs to communicate with teams, you may receive an Advisory, Alert, or Activation notice. Please monitor those communications closely.

****ADVISORY - MABAS Advisory Notification****

This is an Advisory of a [SITUATION] occurring in [LOCATION]. No MABAS teams have been requested at this time. No action is required. This is an Advisory only. We will provide additional information when available.

****ALERT - MABAS Alert Notification****

This is an Alert that there is a MABAS activation for a [TEAM TYPE] from [AGENCY] for a [SITUATION & LOCATION]. The activated team is preparing to respond to the incident. This notification is to Alert you to roster a team in the event that your team is also needed to respond. This is an Alert only to roster. Do not deploy. Leadership will update you with additional information when available.

This is a MABAS XXX team activation request from [AGENCY] for [SITUATION]. Join Zoom on the phone:

- **MABAS in 30:**

Reminder, we are proposing a new monthly Zoom session starting in May called **MABAS in 30**. It's a 30-minute, no-pressure discussion designed to give members a clearer understanding of how MABAS works in practice. Each session will focus on one specific topic, titles like *How MABAS Actually Works During an Incident* or *Box Cards: Design, Use, and Common Problems*.

- **OOD exercises:**

3104 - Submitted cards but still needed some fixing.

3106 - Submitted cards but still needed an activation plan

3702 - Submitted cards but still needed some formatting and activation plan in writing

3704 - Submitted cards that needed some fixing

- **Updates from Division Coordinators on exercises.**

3302 - January exercise report out.

Cousins - creating POD go kits that include the 214s in case tech issues.

STL/TFL training was very helpful for this exercise. Some issues with the 911 center, talk groups. Cheif Youngblood mentioned with retention we need to

make sure everyone knows how to use and put in place the box cards from dispatch to fire service.

3704 - February exercise report out

Walsh mentioned major gaps, will call Redcenter from now on)

3104 - March exercise report out

Jackson did a great job on their exercise with no prior training, they tossed in a Captain who was on it and passed the mid incident scenario and did terrific.

What gaps were identified?

What improvement process has been put in place?

Is there an AAR completed?

- Upcoming Exercises

April - Macomb

May - Bay

June - Livingston

Program Manager Updates - (Shadd Whitehead programmanager@michiganmabas.us)

- Identifying Response Gaps within MABAS:

We are working to identify some response gaps geographically and develop strategies to address these. Focus will be to potentially create ST/TF's that incorporate resources from multiple Divisions, which is not as common. Specifically in more rural areas of the state.

- Updated Line Officer Resources:

Leadership has identified a gap of understanding with line officers and IC's on what resources are available through MABAS and how to request or provide those resources (system operations, notification, and response). We will be working to update tools for local Company Officers/ICs, such as self-guided presentation and video, to improve awareness about how MABAS actually work. Also designing some quick action cards that can be handed out to officers and maintained in pocket/vehicle, which can be used as a reference. We will be working through DCs to deliver this content.

- New Division Orientation:

Institute an orientation for any new Divisions in the future. This will be done locally so that MABAS Leadership is able to directly meet with Division leadership. This provides an in-depth look at the MABAS structure, MRP Handbook, and ERP, along with adopted policies. We will cover the roles and responsibilities of Exec Board Member, DC, and Dispatch. Reviewing all key components of the activation, notification, mobilization, and coordination, whether providing or receiving aid.

- Internal Divisional Exercising:

Based on our lessons learned during formal tabletop exercises throughout the system, leadership has identified a gap in understanding and coordination between Division departments and their Division Dispatch. We are looking to develop some simple exercise options that Divisions can use to run internal tabletop exercises. These templates will assist our Divisions with identifying gaps, notification/dispatch challenges, and weak links within their processes. This can be both requesting resources or responding to a request for aid (ST/TF).

- Private Partner MOU:

Our leadership will be reaching out to our divisions who use Private Partners as part of their service delivery model, namely, EMS NGO agencies. There is an updated

agreement that will be utilized for those divisions and designed specifically for those NGO agencies, which then allows them to be used for OOD responses (ie: OOD Ambulance Strike Team or the ambulance assigned to a Fire TF).

New Business

- New or revalidated special operations teams
Dearborn for Operational readiness in May for confined space and rope rescue.
- Division Report Outs (Activations, Drills, Exercises, Meetings)
 - Region 1 - Siriani updated division reps.
 - Region 2
 - Region 3 - OOD waiting on dispatch to sign off.
 - Region 5
 - Region 6
 - Region 7
 - Region 8

Consensus was that we do need POD training and have functional exercises.

Next Meeting - The next meeting is scheduled for **June 10, 2026 at 1330 hours.**

Adjournment - 1430 hours.

GK