



MICHIGAN MUTUAL AID BOX ALARM SYSTEM

Chief Adam Carroll, President

Chief Alan Styles, Vice President

Executive Board Meeting Minutes for January 14, 2026

Call to Order

- Roll Call (completed via Zoom) Gabie Keeling completed the roll call.
- Public Comment - None.
- Approval of Minutes from November 11, 2025
Motion made by 3201, supported by 3603 to approve the November 11, 2025 minutes.
Motion CARRIED.
- Communications and Correspondence - None.

Financial Report as of (January 11, 2026)

- TF Checking: \$43,683.40
- TF Contingency: \$314,045.16
- MSU Exec Bd: \$6,888.98
Motion made by 3101, supported by 3603 to approve the financial report and file.
Motion CARRIED.

Officers Report

- President Chief Adam Carroll - Mention the agreement/resolution audits each division, no one is exempt. This process will take time.
- Vice President Chief Alan Styles - None
- Secretary Chief David Kwapis - None.

MI-MABAS Functional Staff Reports:

Fire Operations Chief (Pat Parker) (pparker@michiganmabas.us)

- New Divisions for MABAS
MI MABAS has two new divisions ready for approval - Gogebic & Alger. Gogebic has all items in checklist except a letter of support from NRCC (Negaunee Regional Communications Center). Director Benjamin Watson said he would send it for both Gogebic and Schoolcraft. Gogebic brings in 6 new departments.
Alger presented a wonderful packet, but no resolutions. Possibly this Division might have to wait for approval. This would bring in 7 new departments.
Parker & Peterson will present MABAS at the Copper Country Fireman's Association on January 22 in South Range. CCFRA includes Houghton, Ontonagon, Keweenaw, & Baraga Counties.

- MABAS Amended Agreement Project

This exhaustive project keeps moving along with amended documents coming in at a slow pace. On top of this, our research has shown that we have numerous agreements without resolutions attached. The new agreement has a signature page for our President. We are working on how to get Chief Carroll to electronically sign these documents. We have 87 departments that need updated agreements. Is this a true statement off the tracker sheet? (short answer, yes. As we dive deeper it is sure to go up a bit)

Special Operations Chief (Chris Martin) (cmartin@michiganmabas.us)

- Strike Team Leader Training

We held the 3rd class in Gaylord February 24.. We are looking to identify the date for the next class in Washtenaw County (Ann Arbor) in March. Looking possibly at late May for the 5th class, who is interested in hosting?

- Stillwater/Flood Rescue Boat Operators

Instructor Cadre has been identified and is working on the development of the class. First class is scheduled for April 15/16. It will be a 2-day class. Details are still in development. The intent is to deliver the class every other month during good weather months, but that too is flexible.

- Special Operations Validation

Talking Points: We have had several Divisions/Teams interested in becoming a Validated Resource, but have not moved forward. If this is still on your radar, please reach out, and let's build a plan to progress.

Communications Committee Report (Erik Youngblood) (redcenter@michiganmabas.us)

- Monthly [Out-of-Division \(OOD\) Strike Team / Task Force](#) Exercises - 2026

The following divisions have been requested to perform OOD activations with their teams on these months:

- January - Saginaw division 3302 is ready to perform this per Brandon Rossi
- February - Wexford Co 3704 - Chief Walsh is a go for this month
- March - Jackson Co 3104 -Chief Hughes is discussing with the chiefs
- April - Macomb Co 3204 - Chief Piper is a go for this month
- May - Bay Co 3301 - Chief Mosher and Corradi is a go for this month

If you would like help with converting your OOD cards to the new template, or you would like to set up your division for a monthly exercise, please contact Comms Chief Youngblood.

- OOD Box Card Policy Revision

We made several updates to the policy after working with a division that participated in developing both the document and the card template. Through this process, we identified needed adjustments to account for differences among divisions. The revised policy provides a clearer explanation of its purpose and more detailed definitions for the box card, along with a few updates to the template itself.

Additionally, the template now requires signatures from both the Division Coordinator and a representative from the Division Dispatch Center. This ensures the card is designed with the

dispatcher in mind, as they will be responsible for activating the plan when a request is made for that division.

- **Guidebook for New Participants**

How many of you are new to your MABAS roles and still working to fully understand what we do or for that matter what is expected of you? This guidebook is designed for individuals new to their positions. It helps direct users to relevant information on the MI-MABAS website and provides contact email addresses for specific questions.

We have also decided to host a monthly virtual workshop focused on this guidebook and its contents. These sessions will allow participants to join, ask questions, get answers, and locate existing resources helping agencies avoid reinventing the wheel. Look for these dates coming out soon.

- **Upcoming MABAS 101 Classes**

Slowly making headway on this.

Huron Township Dispatch - Western Wayne County TBD

Livingston County Central Dispatch TBD

Monroe County Emergency Mgmt TBD

- **Division Audits Continuing**

Gabie has been auditing documents for each division for the past two years now. I have jumped in to assist her with this daunting project of tracking missing documentation. Things we have been looking for:

- Does the agency have the Amended agreement signed?
- Does the agency have a resolution on file with the agreement?
- Does the division have a letter of intent to join MABAS?
- Does the division have By-laws submitted to MABAS?
- Does the division have a Dispatch Letter stating they are the answering point for the division?
- Does the division have any Strike teams or Task Forces? If so, is there a box card submitted? Is it on the new template?
- Does the division have any Special Ops teams? If so, is there a box card submitted?

Division reps will receive an email outlining our findings of documents needed to keep in compliance with a division that joins MI-MABAS. We were complacent in this area and our new by-laws and legal counsel has pointed out these areas of deficiencies that are meant to protect the agencies providing help across the state.

MI-MABAS/MI-TF1 Plans Chief (Mike Evans) (mevans@michiganmabas.us)

- **Deployment Coordinator Update - Use of 211a and 214a**

The Deployment Coordinators continue to participate in the activation exercises, and we continue to refine our processes so we can get the needed resources moving more quickly.

The Deployment Coordinators are working on a 'Best Practice' guideline for sending the 211a and 214a links to the deploying Team Leaders. We are planning to continue to work on this during the planned MABAS drills in order to find the best method to send these links to our team leaders.

- MI-TF1 Training/Exercise Update
 - Upcoming Task Force Training:
 - IRR Swiftwater Technician School, May 4-8 in South Bend, IN - 6 registered.
 - IAWRP Symposium, June 9-12 in South Bend, IN - 6 registered.
 - Search Section ORE - Feb 27 - Mar 1, Valparaiso, IN - 11 attending
 - Swiftwater ORE - April 20-23 in Menomonee, MI. Training with Wisconsin TF1. Planning on a Type I Swiftwater Rescue Team (invite only).
 - TF ORE in Camp Grayling - May 19-21. Planning on 2 groups for full-TF deployment. Planning team to meet next week.
 - TF ORE in Muscatatuck, IN - week of Oct. 19th. In conjunction with Wisconsin & Kentucky TFs.
- SEOC Operations Update
 - EMHSD making a branch of emergency services and who will head that up.

MI-MABAS/MI-TF1 Training

- MI-TF1 Training/Exercise Update - **see above under Planning**
- Training opportunities to support our validated Spec Ops Teams - **see above under Special Operations report**

MI-MABAS/MI-TF1 Program Manager Notes (Shadd Whitehead) (swhitehead@michiganmabas.us / programmanager@michiganmabas.us)

- SOWG to SOC
 - This change is based on the updated bylaws and creates a standing committee instead of a working group (DC Johnson GRFD, Chief Mosher Midland FD, Chief Ferguson Warren FD, and Chief Stamper Westland FD). Kick-off meeting in February.
- Private Partner MOU
 - Previous legal review revealed that there are existing MI-MABAS MOUs with Non-Government entities, who, in many cases, provide resources to Divisions (ie: Private EMS), that are not invalid under the statute. We are working to communicate with the affected Divisions and have a new Private Partner MOU to replace the original invalid MOUs.
- FY26 Budget
 - Complexities with executing the grant agreement with LARA based on the legislated language approved in PA22, placing the Urban Search and Rescue appropriation under "Legislatively Directed Spending Items". This automatically placed the appropriation in a "reimbursement" grant category, which creates a significant operational burden and a change after more than 10 years of "Direct" appropriations. Working with legislators on a long-term solution regarding the annual appropriation.

PIO Report - 2025 MI fire fatal stats emailed to chiefs, February is Heart health month.

EMHSD - None.

BFS Report - None.

MSFA Report - None.

MEMA Report - Jen is president for another 2 years. Survey closing from EM PA290 info on EM programs and funding. FEMA unknown from the federal level. Awarded MABAS for their work around the state. 2025 MEMA members get a free 2026 membership. October in Shanty Creek. MiTrain has changed to another program and is challenging.

Division Report

Erik Youngblood working with Saginaw on an AAR from January 13th exercise. 3302 - Rossi thanks for yesterday, training went well.

Old Business - None.

New Business

- Approve Gogebic to join MI-MABAS as division 3806.
Motion made by 3103, supported by 3201 to approve Gogebic as division 3806.
Motion CARRIED.
- Approve Alger to join MI-MABAS as division 3807 (Chief Parker request to table).
This item was tabled until all documents are received.
- Motion to Approve OOD Box Card Development policy update.
Motion made by 3103, supported by 3603 to approve the OOD Box Card Policy update.
Motion CARRIED.

Next Meeting - March 11, 2026 at 1330 hours.

Adjournment - 1422 hours.

GK

Join Zoom Meeting used

<https://us06web.zoom.us/j/87987423938?pwd=9aamR2HWYH49nX76NktCooYkizEWD2.1>