



MICHIGAN MUTUAL AID BOX ALARM SYSTEM

Division and Regional Coordinator Meeting

October 15, 2025

Minutes

1. Call to Order - Pat Parker called the meeting to order at 1330 hours.
2. Roll Call - Gabie Keeling took roll call via Zoom.
3. Approval of the August 13, 2025 Minutes - Pat Parker approved the minutes as emailed.
4. Public Comment - None.
5. Old Business - None
6. Fire Ops Chief - We are still working on Division agreements. All agreements must be post 2016. We are working on new divisions in the UP. A presentation in Baraga next week. Schoolcraft working on agreements. Allegan is getting closer. Many exercises coming up this month in Livingston and Washtenaw. A Derecho (straight line winds) drill also in Midland County.
7. Special Ops Chief - Macomb 3204's Tech Rescue team recently got validated in ropes and confined space. Continued work on the curriculum for the Swift Water/Still Water for Spring 2026. MITF-1 assisted with the incident in Grand Blanc. Lansing, Dearborn and Region 6 HAZMAT are all interested in becoming validated.
8. Comms Chief Chief
 - a. Intra Divisional Box Card Guideline - this guidance was emailed again, this document will help departments/divisions when putting together their box cards.
 - b. Division exercises
 - i. Conducting a short activation exercise is significantly more beneficial than a roll call.
 - ii. These exercises will allow dispatch centers to practice tasks that are not regularly performed, specifically the mobilization and deployment of resources outside the division.
 - iii. Divisions with OOD box cards will be scheduled throughout 2026 to conduct either a tabletop exercise or a physical movement exercise with MI-MABAS leadership support.
 - iv. These exercises provide the opportunity to test:
 1. The Approval Process
 2. Notification Process
 3. Mobilization and Resource Assembly
 4. Demobilization and Return Processes

- v. This also allows Strike Team and Task Force Leaders to practice rostering, documentation, radio discipline, and operational coordination with MI-MABAS and requesting incident commanders.
 - vi. More details and scheduling information will be provided soon.
 - vii. Please review the draft and provide feedback on the Purpose, Objectives, and Goals of the document.
 - viii. Several divisions have already completed activation exercises involving resource assembly at a POD and deployment to staging locations.
 - ix. These exercises identified gaps in dispatch procedures, notification methods, resource assembly, and deployment sequencing.
 - x. Divisions that participated are now updating their Activation Plans and internal processes as a result of the findings demonstrating the value of these exercises.
 - c. MABAS 101 classes.
 - i. Dispatch Center training
 - d. Monthly Communication Roll Call Changes -
 - i. Historically, MI-MABAS conducted dispatch roll calls to ensure dispatch centers were familiar with the MABAS DISP talkgroup location on their consoles. And it was a concept to use this talk group to coordinate and deploy resources for MI-MABAS deployments.
 - ii. This process originally began with a phone roll call, then transitioned to a radio roll call with the dispatch centers.
 - iii. Dispatch centers reported that the phone calls were operationally disruptive, and took a lot of time of staff to be committed to this process. The phone call process was discontinued.
 - iv. Participation in the radio roll calls has continued to decline due to similar operational pressures and staffing challenges dispatch centers have been facing.
 - v. Despite adjusting times and shifts, the roll calls are no longer meeting the intended purpose and are instead adding strain to centers.
 - vi. The original concept of involving dispatch centers in deployments has evolved over the years. Recognizing the staffing challenges and the daily workload that dispatch centers face, we have decided to discontinue the monthly dispatch roll calls. Through the process of moving MABAS resources across the state, we have found a more effective approach that reduces the burden on dispatch centers while still ensuring resources are deployed efficiently through direct communication with leaders. We are now shifting to a more valuable alternative with division-level activation exercises every month which is the next bullet point.
9. Agreement/Resolution Updates - Thank you to the divisions that have submitted their agreements and resolutions. We are still collecting them and know that the process takes time.
10. Validated Spec Ops Teams - No new teams, just working on revalidation.
11. New Business
- a. Task Force/Strike Team Leader Training
 - i. December 3rd, 9:00am in Grand Rapids
 - b. Correct DC/RC positions
 - i. Member Directory adding fire chief association meetings, Gabie has been emailing division reps the division's directory to review and make corrections along with adding chiefs meeting info on the bottom.
 - c. Results of the September 9, 2025 Training
 - d. Fire Chief Meeting Schedule (Various) Pat, Erik and Chris are attempting to hit up Chiefs meetings as they come up.
 - e. How to request a MRP or Out of Division Box Card - call the RedCenter!
 - f. Division Report Outs (Activations, Drills, Exercises, Meetings)
 - i. Region 1 - AMB ST exercise during county mass causality exercise

- ii. Region 2 - Scramble/performance exercise
- iii. Region 3 - Vogt mentioned working on OOD
- iv. Region 5 - Going to be involved
- v. Region 6 - None
- vi. Region 7 - two minor HAZMAT incidents, new Chief (Edmonds) replacing Forbush
- vii. Region 8 - None

12. Next Meeting - The next meeting is scheduled for **December 10, 2025 at 1330 hours.**

13. Adjournment - Pat Parker adjourned the meeting at 1418 hours.

GK

Time: October 15, 2025 13:30 PM Eastern Time (US and Canada)
Every 2 months on the Second Wed, until Dec 10, 2025.

Join the zoom meeting [here](#).

Meeting ID: 869 2240 8123
Passcode: 440982