



## MICHIGAN MUTUAL AID BOX ALARM SYSTEM

Chief Adam Carroll, President

Chief Alan Styles, Vice President

### Executive Board Meeting

### Minutes for September 10, 2025

**Call to Order** - Meeting called to order at 1330 hours by President Carroll.

- Roll Call - Erik Youngblood completed roll call via Zoom.
- Public Comment - None.
- Approval of Minutes - motion to approve the minutes from July's meeting made by 3306, supported by 3701.

Motion CARRIED.

- Communications and Correspondence - None.

**Financial Report as of September 4, 2025** - Dave McIntrye provided a quick explanation of the financials.

TF Checking \$93,103.30

TF Contingency \$644,188.06

MSU Exec Bd \$6,888.98

Approval to receive and file - motion to accept and file the financial report made by 3701, supported by 3702.

Motion CARRIED.

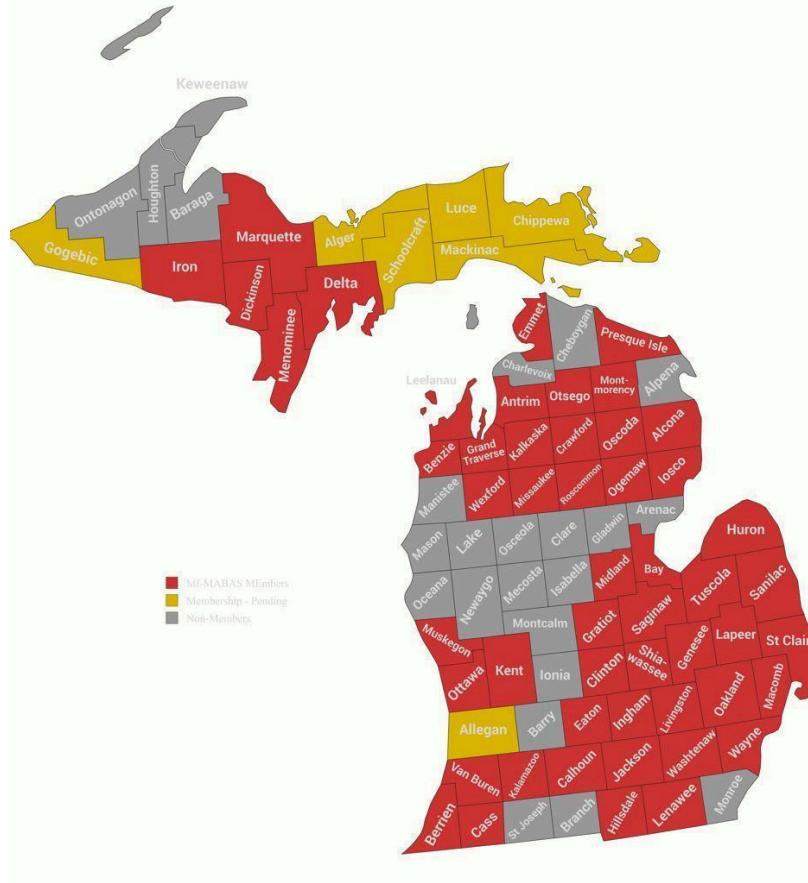
#### Officers Report

- President
  - Legal Counsel Organizational Review - President Carroll noted that our new legal counsel Garan Lucow, led by John J. Gillooly, completed an extensive review of our Organizational Governance including the Michigan Urban Cooperation Act, Public Act 7, our By-Laws and interlocal agreement. The review was based on our structure, our membership and the privileges and rights of the organization in regards to liability and government immunity. The result of the review is included in the 'New Business' items listed below and will be discussed further down the agenda.
  - Legislative Day - scheduled for 9/25 at the Mobilization Center in Holly.
- Vice President - take a moment tomorrow to remember those of 9/11.
- Secretary - None.

#### MI-MABAS Functional Staff Reports:

##### Fire Operations Chief (Pat Parker)

- MI-MABAS Map - Status of new divisions, Chief Parker met with Mackinaw and Chippewa, just waiting for the paperwork to start coming in. Allegon is also working with Erik on getting some items hammered out to become a division. Chief Parker will be meeting with Baraga in October.



- Division Agreement Project - Chief Parker mentioned that he and Gabie are continuing to work on getting more agreements coming in.
- MEMA Conference - Chief Parker mentioned he would be attending the conference and noted they may be asked to provide a presentation regarding the March ice storm.

## Special Operations Chief (Chris Martin)

- Special Operations Validations - Chief Martin mentioned Oakland Tower Revalidation completed on Sept 17. Lansing Fire has completed the Administrative component for all Technical Rescue Disciplines and Hazmat Type I, working on scheduling the Operational Readiness. Macomb has completed the Administrative component for Technical Rescue. Rope and Confined Space Operational Readiness scheduled for October 29. Still working with Dearborn on Administrative piece. Western Wayne Hazmat will be completing Revalidation on Oct 28.
- Rope Rescue/ Tower Rescue/ Tree Rescue Gap Assessment - Chief Martin stated they are still waiting on responses.
- Stillwater/Flood Boat Operations - Chief Martin stated the curriculum is still being developed.
- MI-TF1 Training Updates - Chief Martin mentioned MI-TF1 conducted High Line Training last week and used Drones to move a pilot line from building to building.

- Strike Team Leader Training - Chief Martin had mentioned the first class was held yesterday. Additional classes will be scheduled at later dates in different locations throughout the State, working on locations and dates. Real-time request calls went out while training class started. Kent County was rostering, Washtenaw and Ingham County regarding ambulance strike teams, North and South Oakland putting together teams. Also called on Western Wayne, call to stand down as we started to reach out to Lenawee for a backup plan.
- ERGs - Chief Martin said all ERGs are gone. He has received a request for more. Anyone needing any ERGs within their divisions, please reach out to Chief Martin.

### **Communications Chief (Erik Youngblood)**

- Out of Division Box Card templates - Chief Youngblood gave an overview of the final policy for out of division box cards along with the out of divisions box card templates. These documents were also sent with the agenda packet for today's meeting. Any questions regarding box card templates, please reach out to Chief Youngblood.
- Surveys to dispatch centers - Chief youngblood held a MABAS 101 class recently which sparked the idea to survey dispatch centers to see where they go to get information. This will continue into 2026.
- Help! What to say? How to say it? What to do? Reach out to Pat Parker or Chief Youngblood to help your division. Any questions on building box cards, or what to do with them. Please reach out.

### **Training Chief (Shadd Whitehead)**

- MI-MABAS Training and Exercises - Chief Martin and I working on RBOs.
- MI-TF1 Trainings and Exercises - 136 members are scheduled for December 7, 8 & 9 for fit testing and medical clearances. SUSAR conference in November, 6-8 going. May 18-21 at Camp Grayling for the TF hosting some of the Taiwanese (sister company to National Guard).
- Joint Training with KY-TF1 and TN-TF2 - hoping to have two training sessions in the spring with these teams.
- MI-TF1 Member Status and Orientation - Applications are sought for individuals wanting to become a MI-TF1 member. Orientation is in October every year.
- Training/Classes - Chief Whitehead mentioned that we will be utilizing our website and Facebook page to post upcoming training or courses of interest to individuals, teams or divisions.

### **Special Operations Director/MI-TF1 Manager (Dave McIntyre)**

- FY25 Budget Closeout - We are on track to spend the remaining funds. We have one more payroll and can fund a deployment out of the appropriation and contingency fund.
- FY26 State Budget Status - The good news is the US&R \$1M line item is still in the proposed budgets by the Governor's Office, the House and The Senate. The bad news is that the three chambers seem to have some differences to settle.
- Pending Reimbursements: NC Helene, Northern Michigan Ice Storm - North Carolina Helene reimbursement for \$160,907 should be received shortly. MI Ice Storm reimbursement is in process. The MI-MABAS reimbursement total is currently \$126,233 with \$87,271 due to our

sponsoring members. Not sure if that will be reimbursed this fiscal year or after October 1<sup>st</sup>. I am sure all state agencies are very busy.

- Inspector Michele Sosinski Retirement and Recognition - We want to send a special thank you to Inspector Michele Sosinski for all of her support of the Michigan fire service. Not only through her time at EMHSD but also the Hazmat Training Center and the Homeland Security Grant Program during post 911. She has always been a trusted, straight shooting colleague and friend. We can only hope her replacement continues the public safety partnership we have built to serve the citizens.

**PIO Report** - Michael McLeieer stated it is "Fire Prevention Week", focusing on rechargeable batteries/lithium ion batteries. Link signup in the chat for upcoming webinar regarding battery training. [FPW.org](http://FPW.org) May notice some changes in local broadcasting.

**EMHSD** - None.

**BFS Report** - None.

**MSFA Report** - Jason Newfer mentioned the Roscommon Fireman's Memorial has around 200 new names to add to the memorial this year. Fall fire school in Lapeer October 18-19th.

**MEMA Report** - Jen Boyer stated October 13-15th MEMA Conference, would like to make time to discuss collaborating with MI-MABAS. Received final reimbursement from FEMA for the Midland Dam failure of 2020.

### Old Business

- MI-MABAS Bylaws (displayed on screen) - Motion made to approve the updated bylaws made by 3203, supported by 3101.  
Motion CARRIED.
- MI-MABAS Organizational Chart (displayed on screen) - No vote needed.

### New Business

- FY26 Scope of Work - Chief McIntyre displayed the document while noting the only change made is the date was changed from FY25. The mission remains the same. Motion to approve the FY26 Scope of Work made by 3701, supported by 3203.  
Motion CARRIED.
- FY26 Proposed Budget - Chief McIntyre displayed the document while giving an overview. Reflects new Org Chart and pooling of money to functions OR this is a proposed budget based on our current org chart. Motion to approve the FY26 Proposed Budget made by 3701, supported by 3305.  
Motion CARRIED.
- Legal Review and Updates (displayed by Chief McIntyre with an overview)
  - Statement of Organizational Governance - Motion to approve the Statement of Organizational Governance made by 3203, supported by 3701.  
Motion CARRIED.
  - MI-MABAS Member Agreement Signature Page - Motion to approve the new MI-MABAS Member Agreement Signature Page made by 3203, supported by 3701.  
Motion CARRIED.

- Resolution Template - Motion to approve the updated and corrected Resolution Template made by 3203, supported by 3701.  
Motion CARRIED.
- Validated Special Operations Team Agreement - Motion to approve the Validated Special Operations Team Agreement made by 3203, supported by 3701.  
Motion CARRIED.
- Private Member Agreement Update - Motion to approve the Private Member Agreement Update made by 3203, supported by 3701.  
Motion CARRIED.
- Non-MABAS Agreement Update - Motion made to approve the Non-MABAS Agreement Update made by 3203, supported by 3701.  
Motion CARRIED.
- MI-MABAS Out of Division Box Card Design - Motion to approve the MI-MABAS Out of Division Box Card Design made by 3203, supported by 3306.  
Motion CARRIED.
- MI-MABAS Out of Division Activation Process - Motion to approve the MI-MABAS Out of Division Activation Process made by 3203, supported by 3306.

Motion CARRIED.

### **Division Updates and Roundtable**

President Carroll mentioned that the team playing for the ST/TF Leader training wasn't able to join. 3101 stepped in to assist but had trouble with VHF and Everbridge. Dispatchers used a call list for fire chiefs and got it handled.

3701 - One member attended the training, enjoyed it and found it valuable.

Chief McIntyre gave thanks to everyone. Submitted his resignation effective December 31, 2025. Hope to have a recommendation for the next meeting. He mentioned after 38 years it is time to retire.

**Next Meeting** - November 12, 2024 at 1:30 pm

**Adjournment** - Motion made to adjourn the meeting at 1502 hours made by 3701, supported by 3203.

The meeting adjourned.

GK

### **Join Zoom Meeting**

<https://us06web.zoom.us/j/84947821139?pwd=tF8ccm0QssImUY9RlJnRkXvChKIED8.1>

Meeting ID: 849 4782 1139

Passcode: 646574

One tap mobile +13052241968,,84947821139#,,,\*646574# US