



MICHIGAN MUTUAL AID BOX ALARM SYSTEM

Chief Adam Carroll, President

Chief Alan Styles, Vice President

Executive Board Meeting Minutes for March 12, 2025

Call to Order at 1343 hours by Adam Carroll

- Roll Call - Gabie Keeling completed roll call via Zoom.
- Public Comment - None.
- Approval of Minutes from January 8, 2025 - Motion by 3109, second 3201, motion passed.
- Communications and Correspondence - None.

Financial Report as of: 3/6/2025

TF Checking - \$355,804.82

TF Contingency - \$322,520.72

Exec Bd - \$6,888.98

Approval to receive and file: Motion by 3302, second by 3208, motion approved.

Officers Report

- President
 - Wyandotte Trench Rescue was a HUGE success with two rescues.
 - Member Amended Agreements
 - Email Fire Department Chief, Plan Coordinator and Division Rep will be included.
 - Email copy of electronic signature page due by June 30. 2025
- Vice President - None.
- Secretary - None.

Executive Director Report - Given by Trent Atkins

- Resort Twp/Bear Creek in Emmet County will be Joining 3701
- Presentation to Iosco County in April
- Sanilac County Discussion post Trench Rescue
- Working on Rewrite for RRC Job Description

- Out of Division Box Card Needs
- MABAS Leadership Changes - Trent Atkins announced that he would be stepping down from his role as the Executive Director for MABAS. He will continue to serve as his division representative.

Special Operations Director/MI-TF1 Manager

Special Operations Director:

- We presented our Helene AAR with IL, IN, OH and WI-TF at FEMA Region 5 Regional Interagency Steering Committee meeting. Presented at Interops Conference in Muskegon last week and presenting at NEMA Conference for EMAC Work Group in DC. We will have a display at Midwest Fire Expo in Novi.
- Tech Rescue meeting in January focused on activation procedures (Advisory, Alert and Activation), working with EMHTC for notification and/or tabletop exercise.
- Revised Mission Ready Package Handbook and Response Plan should be ready for our May E-Board meeting.
- Review MABAS-MEMAC Reimbursement Guidance Policy and MABAS-MEMAC Reimbursement Form.
- Incident Reviews: Brief overview was provided for the following incidents. Adam Carrol and Dave McIntyre provided some details on the situations and what MABAS's role was, if any. These incidents brought up the topic of signed MABAS agreements. Which divisions have signed the 'Amended (2016) Member Agreement' and which divisions do not currently have that particular agreement. And which divisions do not have any agreement on file with MABAS. Per the MABAS President, all divisions are required to have a signed 'Amended (2016) Member Agreement' by June 30, 2025.
 - Port Sanilac Trench - rescue turned into recovery.
 - Detroit Water Main Break - advisory, no response needed.
 - Consumer Energy Fire/ Hampton Twp (Bay County) - advisory only incident.
 - Wyandotte Trench Rescue - 2 people rescued.

MI-TF1:

- Search group trained with IN in Valparaiso, Swiftwater members training with TX in TN, Medical Specialist attending FDNY Medical Symposium and still conducting in-house training and exercises. MOBEX for all MI-TF1 members is scheduled for May.
- Received reimbursement from South Carolina and should be receiving Texas reimbursement soon, Our understanding is NC reimbursement is in final review. We will be reimbursing our local agencies for NC response within the next month.

- Legislative update: USAR is earmarked for \$1 million in Governors \$83.5 billion Budget (pg 292). Expectation is this will be a lengthy process with newly divided branches of government and concern over the federal government making significant cuts to various programs.

Communications Committee Report

- Recent and future Activations in the state (attachment was provided)
 - When you need help, who do you call?
 - What do you do with a message from the RED center?
 - What is an Advisory? - Notified of an incident.
 - What is an Alert? - Notification of an incident is close or imminent. Recommend rostering a team.
 - What is an Activation? - Active incident and response is requested. Develop a roster and decide if Go - No Go.
- Upcoming MABAS 101 classes presented by Erik Youngblood. If your agency or dispatch center has interest in hosting a meeting please reach out.
 - March 18, 2025 - Macomb Community College, Clinton Township, MI
 - April 29th - Dickinson Co Central Dispatch
 - April 30th - Delta Co Central Dispatch
 - May 2nd - TBD
 - May 3rd - Mellen Twp FD, Wallace, MI
 - May 28, 2025 - Detroit Metro Airport, Romulus, MI
 - June 10, 2025 - Troy PD and FD Training Center, Troy, MI
- Monthly Roll calls - Erik provided an overview of the recent monthly roll call participation.
- Strike teams, Task force, Special Ops team activations (attachment was provided)
 - Approval process - Through RED Center.
 - Notification process - Everbridge to Team Leaders.
 - Deployment process - Same as Activation Notification.
 - Demobilization process
- Education, knowledge, training
 - New and current divisions
 - Box card development process
 - Terminology policy
 - Training the dispatch staff
 - Drills with the dispatch staff
- New members to this group

PIO Report - Michael McLeieer stated the Fire Academy has suspended all on-campus courses due to the federal government holding grants and government funds at this time. There is no word of when funds will return and courses will resume. We are officially in the beginning of the wildfire season here in Michigan. McLeieer also stated that there have been large cutbacks in broadcast media.

EMHSD - Kaitlyn Jedrzejcyk mentioned federal grants are on hold with FEMA. Our Texas reimbursement packet status is waiting/open. She also mentioned the Cobalt Magnet training exercise is coming up and will last for six days and involves a few other states.

BFS Report - None. Per Adam Carroll the State Fire Marshall has retired and is unsure of the interim. 3201 - Majestic mentioned the interim SFM being Eileen (interim to the interim, perhaps?!)

MSFA Report - None.

MEMA Report - None.

Division Report - 3109 Whitaker stated they have a new Emergency Manager (Jason), they are also transitioning to a new system currently. Whitaker also thanked everyone for all the support. 3101 Adam Carroll mentioned his division is currently two agreements short and that is being corrected as well as they are updating their deployment drills, box cards and their division to division mutual aid backfill.

Old Business - Adam Carroll apologized for not getting the election results out beforehand.

New Business - Approve Marquette as a division - Trent Atkins mentioned that all documentation for Marquette was submitted prior to this meeting.

Trent Atkins made a motion to accept Marquette as Division 3804. 3204/3803

Motion CARRIED.

Earned Sick Time Policy (Draft presented/emailed) Adam Carroll went over the Draft presented for the new government requirement regarding Earned Sick Time.

Adam Carroll made a motion to approve the Earned Sick Time Policy. 3109/3204

Motion CARRIED.

Next Meeting - May 14, 2025 at 1:30 pm

Adjournment at 1445 hours - Motion by 3109, second by 3201. Motion Carried.

GK

Join Zoom Meeting (from google calendar)

<https://us06web.zoom.us/j/84947821139?pwd=tF8ccm0QsslUY9RIJnRkXvChKIED8.1>

Meeting ID: 849 4782 1139

Passcode: 646574

One tap mobile +13052241968,,84947821139#,,, *646574# US