

# MABAS Leadership Group

## Notes

Thursday 12/21/23 10:00 AM

*Zoom Meeting Only  
Meeting info in email  
96019471789  
9292056099*

1. **Review of 12/14/23 Notes**
2. **Reports: None**
3. **Topics: None**

### Erik

**Radios:** No changes

**Everbridge:** Evans all set. Kwapis should be fixed. Next step is to work with all the DCs on using Everbridge for 2024. Evans and I will be setting up dates to do a scenario with the RED Center, join in the DCs then bring in a special ops group.

**Division exercises:** None at this time.

**MABAS 101:** Still waiting to hear from agencies to host a class and dates

**IL Dispatcher Hands on class:** No changes, trying to hook up with Nicholai in January. We have both been busy.

**Dispatch Comms Committee:** Moving to the first Tuesday of the month starting January and every other month. We are meeting the week before the Exec Board meeting in case we need policies or processes approved.

**RED Center:** Training CTOs and Supvs on the new call taking sheet. Go live should be in the middle of the month for January. I will work with Evans on the cut over date.

**Back up RED Center:** The RED Center group has discussed the phone forwarding options. This is a scheduled event and cannot be on the fly. If a storm is heading towards us, we have to go in and set up the phone to forward to a back up RED.

We have decided on one of the options is a Sequential ring. If the phone is not answered in a pre-set amount of rings, the call will forward to another number. We can set it up to forward to 5 phone numbers.

In January, I am going to reach out to Eaton and Wexford then schedule a on site visit. Discuss the process, evaluate the center, make sure they are training MABAS, using the BOX cards, have the communication and technology in place.

Expectations?

Guidelines?

Business agreement?

**MI, WI, IL RED Center meetings:** no changes

**New Validations:** Who are the contacts for Hamburg? They could be our first exercise for January.

### Chris

**Validations:** All validation documents need to be updated. Looks like we are going to streamline what we are validating and renaming some of the other things. i.e. only Tech level in TR. Instead of Type I and II for Hazmat - CBRNE and Unknown. For Drones, only Type I

**Spec Ops Quarterly Meetings:** No Change, put out date after Holidays

**MRP Handbook:** Identified inconsistencies between Response Plan, Out of Division Box cards, Member

Directory, Incident Workbook and MRP Handbook. Need to identify the resources we want to track. Created "Sheet 2" in the MRP Sync Project document with detailed suggestions for group review

**Water Resource Cataloging:** SOWG recommended to keep Ice, Flood and Swiftwater as different MRPs. Felt that Ice was a divisional resource that we did not need to track but air boats may be a piece of specialized equipment. Flood would also be a divisional asset unless maybe a division wants to put together a Strike Team of flood water boats. Then we would need to create a flood water typing.

### **Shadd**

**MABAS Online Training:** Phone call with Scott Tobey and continuing review (now that Admin Days are completed hope to finish review and make edits);

**UAS Program:** UAS Program continued progress towards a January-February training kickoff; TF has 21 licensed FAA RP; initial classroom and skills training to commence Jan/Feb; continuation on final drafts being completed for SOG, checklists, skill sheets, and written test; training calendar for UAS group will be posted shortly; UAS MRP draft in progress for roll out sometime in late FY24;

**MI-TF1 Training:** Completing Med Clearance reviews and updating all fit tests records from Admn Days; focus turns to continued updates on electronic Position Task Books; upcoming training projects for Med Spec (Mar), Machine Rescue Tech (April), Adv Shoring TEEX (April), Water Symposium (June), IRR Swiftwater Tech (June), and ORE (may); COMT Illinois (FEB); Canine Valpriasio, IN (FEB);

**MABAS Training:** No updates

**ESRI Server and License:** No updates

### **Mike**

**MRP Team Leaders:** No report

**Regional Response Coordinators:** 2024 focus is to work with their respective division plan coordinators to exercise intra-divisional box cards and identify out of division box cards.

**Deployment Coordinators:** Combining the incident call taking and deployment coordinator workbooks.

**MI-TF1 Plans Team Managers:**

**Incident Support Team:** Establishing MI-TF1 criteria for IC, Operations and Planning Section Chiefs based on Michigan Program guidance to then focus on position specific task book completion.

**Dave K.:** Absent

### **Dave M.**

**MI-TF1:** Uploaded five MI-TF1 MRPs into MASS. Published one to EMHSD and waiting for their response from NEMA and other participating state EMAC coordinators to establish a process.

**Budget Update:** FY24 Q1 report due 1/15. Near completion of FY23 Travelers Workers Comp Audit.

**Reimbursement:** No update from EMHSD on our reimbursement from VT. We have responses for member hourly and fringe rates from 23 of the 38 requested.

**SOWG:** Replaced Chris Dean and Josh Meier with Brad Drury, Jack Johnson and Chris Stocklein. Great

discussion regarding the MRP Handbook and what we track. Approved payment to the FDs that responded to VT.

**Website:** In the process of aligning the validation Applications, Agreement and Process with correct tabs.

### **Trent**

**Admin:** Going to post for Exec Asst to replace Tracy. Will send out next week. and will be open until filled.

**Division Activities:** several new departments joining Alpena and Pres Isle counties (3702)

Shadd: LARA contacted Shadd to verify information for non-profit organization. We have two IRS EIN numbers, one is a non-profit from 2011 and not sure what entity is the 2014 EIN number. Form 2848 authorization number. Trent indicated we have a non-profit for MI-MABAS and one for MI-TF1. Do we have two organizations?

### **Admin Assistant Update: NA**

**In Attendance:** Youngblood, Whitehead, McIntyre, Atkins, O'Brian, Kastin and Boulay