



**MABAS Special Ops Work Group  
Minutes**

**October 28, 2020 1:00PM**

**~~MOB Center~~  
7377 Grange Hall Road, Holly**

*Zoom Meeting Only  
Meeting info in email*

1. Call to Order – Pat Parker called today’s meeting to order at 1:04PM.  
Present: Atkins, Kwapis, Martin, McGee, McIntyre, Parker, Stone, Whitehead
2. Approval of Meeting Agenda – No changes.
3. Review of May 11, 2020 Notes – Approved.
4. Financial Report (Stone)
  - a. Account balances as of 10/27/2020
    - i. Fund Balance \$164,985.97
    - ii. FY20 State Appropriation -\$60,000.00 McIntyre provided details as LARA has approved our FY20 closeout invoice. We are awaiting payment. He provided information as to Midland flood payments & outstanding checks to responding communities.
    - iii. FY21 Budget submission to LARA – We have submitted a proposed budget to LARA but have not received the official grant agreement. McIntyre shared several documents with the committee including proposed budget, scope of work, MRP handbook, & NIMS. McIntyre provided details of the proposed budget and highlighted the major revisions.
  - b. Petty Cash (Joe Chopski): \$500 – McIntyre confirmed that this money is accounted for.
5. Program Director Updates – McIntyre provide the following report:
  - a. Work Plan Updates –
    - i. FY20 Budget Closeout is almost complete. All funds were encumbered. There are a few items that still need to be reconciled, but we are close.
    - ii. FY21 State Appropriation – We have submitted the proposed budget, as discussed earlier.
    - iii. FEMA Cataloguing - Meeting with state SAR Coordinator Lt Brian Bahlau on 11/4. Phase 1 – clarified they were using new FEMA Typing. Phase 2 is interesting – We have our tier II typing out for validation that seems to be more appropriate but maybe we need to look at this for the future. It will be hard for local/regional teams to achieve all of the certifications. Discussion.
6. Training & Exercise Coordinator Updates – Whitehead reported on the following:
  - a. Work Plan Updates – Workplan has been increased in the FY21 Training Calendar. Whitehead highlighted the trainings – Admin Exercise in December (120+ personnel), large task force exercise planned for the week of May 3<sup>rd</sup> in Alpena. Water Rescue training in Midland early-April. Water rescue symposium in South Bend, Indiana with a few MSP personnel coming along with us. HART training. Section & group trainings. We are looking at hosting a few classes (i.e. FEMA plans/logistics class). Development & Implementation of online courses. McIntyre mentioned TEEX may be a valuable resource.
7. Old Business
  - a. Hurricane Florence Update – reimbursement received, will remove from Old Business
  - b. Hurricane Dorian Update – still is an outstanding invoice. McIntyre suggested that we reimburse the locals (\$120,926.18) as soon as we receive our funding from State. This reimbursement is not expected to be distributed for a long time, as COVID has slowed the process. Chris Martin made a motion to reimburse the locals ASAP, seconded by Whitehead.

Motion carried.

- c. MSP Hazmat Work Group – Continue to work with Michelle (Hazmat Training Center). In person meeting to be held on Dec 4<sup>th</sup>, though this may change due to COVID-related travel restrictions.
- d. Special Ops Validation – Atkins continues to communicate with divisions and communities. He provided details surrounding Oakland County’s lack of an interagency agreement, as well as other counties and their issues. More to come as he works with other counties to move forward. Chris Martin’s involvement as deployment coordinator is expected to streamline the process.
- e. Mission Ready Handbook – McIntyre provided brief review of document. Motion to approve by Martin, supported by McGee. Discussion. Motion carried.

#### 8. Work Groups

- a. IMT - McGee reported that they had a meeting last Friday at the State, as they are recognizing the value of the IMT. McGee highlighted the subcommittee’s findings. McGee provided insight on the designation process. They are hoping that the IMT will fall under Oakland County next year. State is looking at Mission Edge (credentialing software). Brianna is doing a great job with helping us streamline the processes. Moving towards Type 3 designation. IMT site with documents & guidance. Discussion followed on Mission Edge.
- b. HazMat – Whitehead had nothing more to report, as McIntyre already touched base on the topic.
- c. TRT – Martin had nothing more to report. He looks forward to working with Trent and start meeting with divisions to move forward with validation.

#### 9. New Business

- a. Water Rescue Typing – McIntyre reported that NFPA talks about swift water, flood water & surface water as three different water trainings. All three types can be experienced in one event. We need to decide if we follow NIMS or NFPA typing. McIntyre recommended that we follow NFPA typing and provided reasoning behind that recommendation. Whitehead reiterated the recommendation. McGee made a motion that we follow NFPA typing. Second by Martin. Unanimous agreement. Motion carried.
- b. Deployment Coordinator – Martin can coordinate local, regional teams based on our validation criteria. He can also develop a contact list for deployments. Discussion followed on benefits of having two TFL’s lead the initiatives one for training and one for operations.
- c. Martin & McIntyre will be presenting at the MFSIA conference on December 3<sup>rd</sup> in Traverse City. Great opportunity to get the word out and answering any questions.

#### 10. Next Meeting/Adjourn – Adjournment 2:08PM.