



**MABAS Special Ops Work Group
MINUTES**

February 14, 2023 10:00 AM

**~~MOB Center~~
~~7377 Grange Hall Road, Holly~~**

Zoom Meeting

1. Call to Order – Parker called today’s meeting to order at 10:06AM.
Present: Evans, Kwapis, Martin, McGee, McIntyre, Parker, Stone, Whitehead
2. Approval of Meeting Agenda – Approved as distributed.
3. Review of December 14, 2022 Meeting Notes – approved as distributed.
4. Financial Report (Stone)
 - a. Account balances as of 2/13/2023
 - i. Fund Balance \$303,632
 - ii. FY23 USAR Balance \$199,342
 - iii. FY23 Supplemental Balance \$406.359
5. Program Director – McIntyre:
 - a. Work Plan Update:
 - i. Two new P/T positions have been filled - Tracey McGee was selected as the Exec/Admin asst. and Mike Evans was selected as IMT Coordinator.
 - ii. Working with RED Center to improve activation process. Transitioning from Everbridge to Zoom.
 - iii. Looking to increase our visibility throughout the State at different conferences.
6. Training & Exercise Coordinator – Whitehead:
 - a. Work Plan Update –
Task Force:
 - i. Med Spec Course at the FL State Fire College – sent four members
 - Designing an in-house course
 - ii. TFL course in March in WI
 - iii. Tech Search & GPS/Lab Ops course – in-house course
 - iv. Advanced Rescue Boat Ops course – looking at training in Grand Rapids.
 - v. ORE planning – May 15-18th at Camp Grayling
Fire:
 - vi. MABAS 101 classes delivered by Youngblood – geared to dispatchers
 - vii. Regional Response Coordinator Beta training at MSP Hazmat Training Center – 3/20
7. Special Operations Chief – Martin
 - a. Work Plan Update
 - i. Validation process – timelines and expectations
 - ii. MRP handbook – identifying issues related to cost recovery and streamlining process.
 - iii. Lighting & fuel trailers – added into the MRP
 - iv. Water Rescue catalogue – what to expect from Type 3 companies.
8. Old Business
 - a. HART Program Agreement, Hold Harmless HART, Seats Out – Nothing new to report.
 - b. Mobile Command and Water Rescue Updates – McIntyre reported the pickup trucks are due in this month. Command Unit is due to us in March.
 - c. MRP Handbook – McIntyre reported this project is very close to completion.
 - d. Incident Support Trailers – All equipment has been ordered. Project end of April.

- e. Fire Expo and MAFC Dinner (Wed, April 12) – McIntyre reported they’ve established the Bill Nelson Award, to be presented to Chief John Lehman at the April 12th dinner. Also planning to recognize the validated teams. Importance of showing unity and bring everyone together.
9. Work Groups – Per McIntyre, we’ll remove Work Groups from the agenda and change agenda items.
- a. IMT - Evans provided updates on the following, and working with McIntyre to prioritize:
 - i. MABAS as an ACE
 - ii. IST Guidance
 - iii. Deployment Coordinator and Team Leader Checklist.
10. New Business
- a. FY23 Budget Reviews – McIntyre shared report that was sent to LARA. He reviewed and explained in detail each budget (USAR & FY23 Supplemental) & line items.
 - b. FY23 Supplemental Equipment Purchases – McIntyre provided details for the request to purchase Tents & HVAC units – Motion by McIntyre to purchase (not to exceed \$55,000). Second by McGee. Motion carried.
 - c. Advisory, Alert and Activation Notifications – McIntyre provided details, and said they’ll be adopting at the Exec Board level. Discussion followed.
11. Next Meeting/Adjourn – Adjournment 10:48AM. Next meeting TBA.