



**MABAS Special Ops Work Group
MINUTES**

December 14, 2022 1:00 PM

~~MOB Center~~

~~7377 Grange Hall Road, Holly~~

Zoom Meeting

1. Call to Order – Pres. Parker called today’s meeting to order at 1:03PM
Present: Atkins, Chevrette, Martin, McGee, McIntyre, Parker, Stone, Tuller, Whitehead
2. Approval of Meeting Agenda – McIntyre requested correct dates of previous notes & MSP item.
Motion by Martin, Second by McGee. Motion carried.
3. Review of August 17, 2022 Meeting Notes – Approved as distributed.
4. Financial Report (Stone & McIntyre)
 - a. Account balances as of 12/12/2022
 - i. Fund Balance \$303,632.26
 - ii. FY23 USAR Balance \$327,949.45
 - iii. FY23 Equipment Balance \$487,269.31
 - b. FY22 close-out report – see Program Director’s report.
5. Program Director – McIntyre reported:
 - a. Work Plan Update included FY22 Year End Report, and MI-TF1 Member Update
 - FY22 Year End Report has been submitted to LARA
 - MI-TF1 appointed the following members: TFL Chopski, RTM Cretu and Osburn, RSO Veldkamp, Walsh, Laux, Rippetoe, TJ Smith, STM Dan Dawe, LTM Fox and Gomez. Establishing Deployment Coordinator, MRP Team Leader groups.
 - MI-TF1 added PTM Group members to include Emergency Managers, Stevens, Wilkinson, Gavin, Nick Miller. MI-TF1 will look to start the qualifications for an IST following the FEMA and State AHIMT Requirements plus Liaison. Looking for similarities with Regional Response Coordinator training.
 - MABAS leadership is looking to post for an Admin Assistant soon to assist Trent and me. The next position may be an IMT/IST Coordinator.
6. Training & Exercise Coordinator – Whitehead provided Workplan update:
 - a. Successful Admin training days (approx. 130 personnel)
 - b. FY23 Training Plan includes cross training personnel to add depth to our roster.
 - c. Running internal training courses and sending personnel to out-of-state training classes
 - d. Operational readiness exercise – starting with planning & logistics needs.
 - e. Parker will provide Whitehead and Martin details for the upcoming Coast Guard exercise in Traverse City. Feb 21-22, 2023.
7. Deployment Coordinator – Martin provided Workplan Update
 - a. Validations – Grand Rapids (Nov 2) and Midland (Nov 9th)
 - b. Future validations – Martin highlighted some of the teams that are expected to be validated in 2023.
8. Old Business
 - a. HART Program Agreement, Hold Harmless HART, Seats Out – Nothing to report at this time.
 - b. Mobile Command and Water Rescue Updates – McIntyre reported the Mobile Command is due this Spring 2023 (Gurley). One water trailer has been delivered to the MOB, another due in a couple weeks. Water pickups to be delivered soon, as well.
 - c. MRP Handbook – Martin distributed the latest draft for review and received no feedback thus far. He will continue to move forward, and work with the teams re: special equipment.

Combining fire service and special ops resources in one handbook.

9. Work Groups

- a. IMT (Evans): McIntyre provided report, as Evans was unable to join the meeting. Next meeting is tomorrow. State has sponsored several IMT courses.
- b. HazMat (Martin): Most conversation focused on Menominee, and their April 2023 conference.
- c. TRT (Martin): Nothing more to report.

10. New Business

- a. Reimbursement Guidance – McIntyre sent out for review & discussion. He shared his screen for further explanation of documentation, reimbursements & benefits. He encouraged us to give more information to our validation teams and resources, as this affects calculations of reimbursements and helps clarify reimbursement to elected officials. Discussion followed on the importance of the 214.

- b. Incident Support Trailer Project – McIntyre provided feedback from the recent Menominee deployment, and related lodging issue. He distributed layout & design. He shared his screen and reviewed the anticipated pricing.

McIntyre requested that we move forward with purchasing the necessary equipment to fulfill the purchase package for an amount not to exceed \$300,000, to be maintained by the Task Force / logs section. Motion by Tuller, second by McGee. Motion carried unanimously.

- i. Support Pickup – McIntyre said we're going to hold off on this pickup.

- c. Fire Expo – Michigan Fire Chiefs are running the Midwest Fire Rescue Expo in Novi. April 11-12, 2023 in Novi. McIntyre explained the different options for sponsorship. He suggested that we sponsor the MiChiefs at the Platinum Level (\$7500/yr). Discussion followed. Linda highlighted some of the benefits. Motion by McGee to join MiChiefs as a Platinum sponsor for 2023, second by Chevrette. Motion carried unanimously.

- d. MSP deployments – McIntyre reviewed the Fund Balance account, and mentioned that our "tab" for Ida is \$270,000, which will increase that Fund Balance (contingency) account. McIntyre suggested that we partner with MSP / EMSHD and make our basic Task Force 1 resources (not special ops teams) available to them at no cost. In the event they need our help, we would deploy at no cost to them. If this SOWG approves this concept, McIntyre would present it to the MABAS Executive Board. Martin made a motion that the SOWG approves this concept explained by McIntyre of deploying Task Force 1 resources, fully knowing the deployment may not be reimbursable, with forensic review & feedback discussion occurring at the end of the Fiscal Year. Chevrette seconded. Much discussion followed. Motion carried unanimous.

- e. Parker mentioned the Current Reps on this committee, and attendance. He will follow up.

11. Next Meeting – TBA

Adjourn 2:23PM