



## MABAS Special Ops Work Group

### MINUTES

August 17, 2022 10:00 AM

~~MOB Center~~

~~7377 Grange Hall Road, Holly~~

*Zoom Meeting*

1. Call to Order – Parker called today’s meeting to order at 10:02AM.  
Present: Kwapis, Martin, McIntyre, Parker, Stone, Whitehead
2. Approval of Meeting Agenda – approved unanimously
3. Review of June 23 and July 25, 2022 Meeting Notes – approved & accepted as received
4. Financial Report - Stone provided the account balances:
  - a. Account balances as of 8/17/2022
    - i. Fund Balance \$145,144.97
    - ii. FY22 USAR Balance \$118,101.09
    - iii. FY22 Equipment Balance \$94,197.61
  - b. McIntyre provided details of each account and explained how the fund balance is our contingency fund, in the event that we run out of grant funding. He reviewed anticipated expenditures from the USAR grant, as well as recently items purchased (i.e. replacement air bags, SCBA bottles & Area RAE systems)
  - c. McIntyre provided details of the EQUIP Grant and related expenditures. FY22 Equipment Grant is moving along. The Command Unit Chassis was built last week and we are waiting for delivery. The two water rescue pickups are scheduled to be built the week of 8/22 and will be sent to Knapheide for the boxes. Our boat trailer axles have been delivered and will be manufactured soon. Completion of these projects will spend 95% of grant.
  - d. FY22 grant – we have been approved for our final appropriation of \$250,000 for each grant (USAR & Equip).
  - e. Execute the FY22 spenddown plan. Whitehead made a motion to execute the FY22 spenddown plan, Kwapis seconded. Motion carried unanimously.
5. Program Director – McIntyre reported:  
Work Plan Update:
  - a. FY22 USAR grant is focused on staying prepared for any deployment, such as Gaylord Tornado (McIntyre mentioned that we’ve submitted for reimbursement from the Gaylord tornado), as well as this past weekend’s SE Mich Water main break deployment. McIntyre provided details of this recent water distribution deployment request.
  - b. McIntyre also mentioned that we have some shovel ready projects to execute if we do not respond to a long incident. Some of the shovel ready projects include: Upgrading our battery operated tool cache, purchasing AT&T Ruggedized Handheld devices with a First Net data bundle, cold weather layer system following military Gen 3 Layer System, RKI 4 Gas monitors with helmet mounts, Canberra ACCU Ultra Radiacs and additional air bags.
  - c. MEMA conference presentation at Shanty Creek. We also plan to exhibit at the Fire Inspectors’ Conference.
  - d. Sending personnel to the WI MABAS conference.
  - e. LARA is asking us for our FY23 Scope of Work & budget by Sept 15<sup>th</sup>. McIntyre shared his screen and provided insight on our Scope of Work. We should consider a workshop after our Tech rescue meeting on 8/31. The focus will be on creating a statewide response network. One piece we must discuss is how MABAS will loan or stage equipment out state areas and maintain ownership. Everyone will want to be considered but our scope and focus is to develop a statewide network.
  - f. Discussion followed on the importance of promoting our capabilities, and our consistent

messaging.

6. Training & Exercise Coordinator – Whitehead reported on the following:
  - a. Next big event is Admin exercise (medical clearances)
  - b. Sending group to OH for Machine Rescue. Recent Tech Search training was very successful.
  - c. MEMA conference.
  - d. Water Rescue Nighttime Ops training planned for end of this month
  - e. ORE for Camp Grayling is secured for May 14-18, 2023.
7. Deployment Coordinator – Martin reported on the following
  - a. Work Plan Update: Reported on the Validation status of teams as well as the upcoming tech rescue meeting in Grand Rapids with Lansing, Traverse City and Midland. Chris is going to send out a capabilities spread sheet.
8. Old Business
  - a. Hurricane Dorian Update – We are still awaiting FL reimbursement.
  - b. HART Program Agreement, Hold Harmless HART, Seats Out – MABAS working on being recognized as a state agency or commission in discussions with Sen. Barrett.
  - c. Forward Command Unit Progress – nothing more to report, as this was mentioned earlier.
  - d. MABAS Fire Unit Log Books – will be removed from the agenda. We've purchased 2,000 log books that will distribute ASAP.
  - e. MRP Deployment Costs – Martin is reviewing and updating the MRP handbook. This item will be removed from the agenda.
9. Work Groups – it was agreed that these items will be removed from the agenda.
  - a. IMT (Evans): No report.
  - b. HazMat (Whitehead): Nothing more to report.
  - c. TRT (Martin): Nothing more to report.
10. New Business – None.
11. Next Meeting/Adjourn – 10:39AM - Motion by Martin, second by Kwapis. Motion carried.