



MICHIGAN MUTUAL AID BOX ALARM SYSTEM

Chief Brian Ball, President

Chief Michael O'Brian, Vice President

Executive Board Meeting Minutes

November 8, 2023

Call to Order - The meeting was called to order at 1:31 pm by Director Atkins, in the absence of President Ball.

- Roll Call - Attending members were noted.
- Public Comment - None
- Approval of Minutes - A motion was made by Jeff Friedenstab (3802) and seconded by Josh Dessart (3801) to approve the minutes of September 13, 2023; motion carried.
- Communications and Correspondence - None

Financial Report as of 10-31-23

USAR Checking \$213,196.80

USAR Contingency Fund \$256,687.32

USAR FY23 Supplemental \$10,312.58

MABAS Exec Board \$6,641.24 (MSU CU Accts closed and balances were merged: \$5128.50 USAR / \$1512.74 Exec Bd). Closed MSU accounts and switched to Chase Bank.

Approval - A motion was made by Paul Strulchuk (3201) and seconded by Frank DeLaTorre (3501) to receive and file the financial report; motion carried.

Officers Report

- President - Absent - no report
- Vice President - Absent - no report
- Secretary - Absent - no report

Executive Director Report

- Administration
 - The two house bills being considered (1. To allow MABAS-owned vehicles to have lights and sirens and 2. Allow MABAS vehicle drivers to be classified under FF Training Council so as to not require CDL) have been approved by all state departments but have not yet been introduced. We hope for it to occur soon.
 - Tracey McGee is retiring as of September 9, 2023.
- Meetings
 - Midland County Chiefs - attended last month
 - Alpena County Chiefs - getting a lot of agreements from this area and they are all planning to join 3702

Special Operations Director/MI-TF1 Manager - Director McIntyre provided the following information:

Special Operations Divisions:

- We revalidated the Washtenaw County TRT and Western Wayne Hazmat Team during recent exercise. We also validated MABAS 3701 TRT in Confined Space and 3202 Tower Rescue.
- MI-MABAS has identified twelve members to sponsor as the All Hazard IMT ACE.
- Online Awareness Training to be offered through Safe Response is being finalized.

Michigan Task Force 1:

- MI-TF1 vehicles and equipment are in service and ready for deployment with the exception of our Mobile Command Unit that is in the shop for suspension work.
- We are putting the final touches on our USAR Type III USAR and Type I Swiftwater MRP Workbooks. We are proposing two significant assumptions that all regularly scheduled hours and overtime hours will be reimbursable and we will charge hourly for equipment on the FEMA list or established equipment rates and will charge per use for Consumable and Other equipment. If these get approved through EMHSD and Haggerty Consulting we will apply to Fire Resource, Special Ops and Equipment MRP Templates.
- We welcomed 22 new members during our MI-TF1 Orientation on 10/12.
- We have updated our member status at the end of the Q3 with 102 deployable members that is a record high for MI-TF1. We are also in the process of reinstating the Task Books for each position.

Activations:

- Knock on wood, we did not have any activations in the past two months.
- As a review, we have three levels of notifications. An advisory is used for a heads up, an Alert is used to prepare for a deployment and an Activation is for an official activation.
- We have not received the first appropriation from FY24.
- We are waiting to hear feedback on our Vermont Flood Reimbursement Packet. The total reimbursement request is \$77,699.96.

Communications Committee Report - Eric Youngblood provided the following updates:

- MABAS 101 classes - We have completed our classes for fiscal year 2023. We are planning 6-7 classes for 2024. About half as many due to my availability and budget. FD's are welcomed to attend these classes.
- Division Exercises - RED Center is available to participate and initiate a call to the division dispatch center. Menominee did a county exercise a few months ago with the RED center. Wexford reached out to have all the shifts participate in training. The RED center called the dispatch center with a scenario and the dispatcher followed the OOD box card activation process.
- Everbridge Reminders - when receiving notifications from the RED Center: If you respond YES to the text message, that stops the process of the notification process. First is always a text. Second will be a phone call with a computer reading the message. Third is an email. If you don't acknowledge any step of the process, the system will move to send you the information in the next step. So if you need the link from your phone text to your laptop or CPU, you have to send yourself the link or just wait 3 mins and the message should be in your email barring any communication issues with the network or system.

- Division exercises - RED Center is available to participate and initiate the call with the division dispatch center.

Dispatch centers and divisions should consider:

- A policy on what the approval process is for a request from the RED center for dispatchers to follow and report back to RED if the division can accept the mission.
- A policy for the dispatch center to follow for the notification process to the division.
- A policy for the division to follow on the assembly of the assets, how to communicate amongst each other until all have arrived at the POD.
- A policy for the division to follow when responding to a MABAS incident in the state and demobilization procedures.
- Dispatch committee members - We are looking for Chiefs or officers to join the MABAS Dispatch Committee. This group meets every other month to discuss policies, training, and other functions of MABAS in notification processes.

PIO Report- Mike McLeieer provided the following information:

- Just did an interview with the Upper Peninsula regarding shortage of firefighters
- Stepping up their efforts due to numerous fatal fires recently

EMHSD - Inspector Michele Sosinski provided the following report:

- Update on federal disaster requests – U.P. appeal and Lower MI.
- MSP Promotions:
 - Colonel Grady – Is the new State Director of EM and HS.
 - Mr. Matt Cook - Is the new Operations Management Section manager/EMAC Coordinator
- Several staff will be meeting with Michigan's Search and Rescue Coordinator, F/Lt. Greg Setla, MSP/SOD to discuss similar response by district coordinators statewide.
- Recent EMAC deployments – Hawaii.
- Update on NEMAC – Northern Emergency Management Assistance Compact with several U.S. states + Ontario, Manitoba, Saskatchewan. Ohio and Indiana do not currently participate in NEMAC.
- Save the date reminder – Hazmat Responder Conference April 15-17, 2024, Sheraton Grand Rapids Airport Hotel.
- Training opportunities offered by EMHSTC, EPA.

BFS Report - None

MSFA Report - None

MEMA Report - None

Division Report - Chief Vogt (3305) provided an update on their box card development efforts; Chief Styles (3602) advised they will be implementing the *First Due* application in January.

Old Business - None

New Business

- Adoption of Equipment Policy - Manager McIntyre reviewed the proposed Equipment Policy. A motion was made by Bill Parker (3701) and seconded by Alan Styles (3602) to approve the Equipment Policy; motion carried.
- Nominations for Vice-President (2) year term - Director Atkins advised the group that the Board position for Vice-President needs to be opened as it expires at the end of this year. He noted that final nominations would be accepted at the January 10, 2024 Executive Board Meeting. He also indicated that the existing policy ***“Conduct of Nomination Procedures and Policy for MABAS-Michigan Executive Board”*** needs to be edited to replace the language “Legal Counsel” with “Executive Director” in sections 4,5 and 6.

A motion replace the phrase “Legal Counsel” with “Executive Director” in sections 4,5 and 6 of the ***“Conduct of Nomination Procedures and Policy for MABAS-Michigan Executive Board”*** was made by Brian Nelson (3803) and seconded by Alan Styles (3602); motion carried.

A motion was made by Alan Styles (3602) and seconded by Mike Mattix (3501) to open the nominations for Vice-President from now until the January 10, 2024 meeting; motion carried.

Chief James Piper (3204) formally nominated Chief Mike O’Brian (3103). Director Atkins reiterated that members can nominate themselves; email nominations need to be received by the January Executive Board Meeting.

Next Meeting - January 10, 2024, at 1:30 pm

Adjournment - The meeting was adjourned at 2:11 pm.

Minutes Respectfully Submitted by : *Tracey McGee*

Meeting Zoom Link

Join Zoom Meeting

<https://us06web.zoom.us/j/81106589271?pwd=ZFBreFpRdm5JbzV5VXArVXIxWjVrdz09>

Meeting ID: 811 0658 9271

Passcode: 894044

One tap mobile

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