



## MICHIGAN MUTUAL AID BOX ALARM SYSTEM

Chief Brian Ball, President

Chief Michael Obrien, Vice President

# Executive Board Meeting Minutes September 13, 2023

**Call to Order** - The meeting was called to order at 1:31 pm by Director Atkins, in the absence of President Ball.

- Roll Call - Attending members were noted.
- Public Comment - None
- Approval of Minutes - A motion was made by Paul Wells (3202) and seconded by Jeff Friedenstab (3802) to approve the minutes of July 12, 2023; motion carried.
- Communications and Correspondence - None

### **Financial Report as of September 7, 2023**

USAR Checking \$158,238.01

Contingency Fund \$543,366.03

FY23 Supplemental \$178,141.21

Approval - A motion was made by Sam Peterson (3603) and seconded by Trevor Alworden (3704) to receive and file the financial report; motion carried.

### **Officers Report**

- President - absent. On behalf of President Ball, Director Atkins welcomed Chief Kwapis as Executive Board Secretary and Inspector Michele Sosinski (MSP-EMHSD) who will be replacing Brianna Briggs. He also noted that there was an issue with the communications test this morning but should be all set for next month.
- Vice President - no report.
- Secretary - no report.

### **Executive Director Report** - Director Atkins provided the following information:

- Administration
  - Vice-President Board Position – we will take nominations at our November meeting with the official vote occurring in January.

- o All Divisions need to re-submit a current Proxy form, review their contact lists and respond to Tracey's email if they have not already done so, identify a Plan Coord if they don't currently have one.
  - o Trailer staged at Otsego EMS.
  - o The new website is live and should provide a better online experience for users. The Constant Contact platform will be used for sending mass emails as our G-Mail account had issues with sending to multiple recipients; please be sure to register when you get the link.
  - o Change of Bank Account - A motion was made by Mike Cousins (3302) and seconded by Jim Rachwal (3205) to change the MSU Credit Union Executive Board bank account over to Chase Bank and to give Trent Atkins, Linda Stone and Dave Kwapis account access; motion carried.
  - o Working on draft Legislation for MABAS vehicles/drivers to be treated as a public agency, under the Urban Cooperation Act, which would eliminate the need for a CDL and make insuring, registering, marking and lighting MABAS vehicles most efficient.
  - o Working with the State Fire Marshal to obtain a FDID number; this will help with obtaining grants, etc.
  - o Staff are arranging for a retirement dinner for Julie Seontine, MABAS attorney. The dinner will be at the MOB in Holly on October 5th from 6-8 pm. Details will come in a future email.
  - o Cheboygan is currently handling a paper mill fire. They have not requested any resources but adjacent members should be aware and consider how they can assist if needed.
- Training/Exercising
    - o Online Box Card Training 9/15/23
  - Meetings
    - o Rogers City 9/21/23
  - Activations
    - o EMAC - Hurricane Idalia - EMS Strike Team was not needed. Staff advised that the State EMS office clarified that only private EMS agencies on a FEMA activation cannot take their drug box across state lines; and that private ambulances can join the EMS Strike team if able.
  - 2023 Conferences

Wisconsin MABAS	Sept. 21-23
Fire Inspectors	Sept. 26-29
MEMA	Oct. 9-11

**Special Operations Director/MI-TF1 Manager - Director McIntyre provided the following information:**

- Activations:
  - Advisory notifications were sent to MI-TF1 for Michigan Tornadoes on 8/24, Hurricane Idalia on 8/26, and Hurricane Lee on 9/7. Western Wayne Tech Rescue Advisory for Detroit High Angle Rope Rescue on 9/5.
  - As a review, we have three levels of notifications. An advisory is used for a heads up, an Alert is used to prepare for a deployment and an Activation is for an official activation.
  - Fund Balance is healthy because we received Hurricane Ida reimbursement from 2022.
  - The Vermont Flood Reimbursement Packet has been reviewed by EMHSD and is being submitted to Vermont for reimbursement. The total reimbursement request is \$77,699.96. The local agencies have already been reimbursed \$42,346.
  
- Special Operations Divisions:
  - Special Ops Work Group Meetings: Hazmat on 9/15 and Tech Rescue on 9/22.
  - Reimbursed five validated teams \$48,856.66 for training or conference registration fees.
  - State All Hazards IMT Advisory and ACE Liaisons meetings on 8/22. Members in D4H need to be actively completing their Task Book to be listed. Considering different levels of deployment for an official deployment and can be used as a reference for division to division requests.
  - Strike Team/Task Force Leader training was held at MI-TF1 MOB on 8/28-8/31. Members are currently attending the AHIMT O-305 course in Midland.
  - Online Awareness Training for limited Special Ops classes is going to be offered through Safe Response. MABAS is purchasing 100 licenses to evaluate the level of participation.
  
- Michigan Task Force 1:
  - All MI-TF1 vehicles and equipment are in service and ready for deployment.
  - Significant improvements have been made to our EMAC Deployment Workbooks. We are also working with EMHSD and Haggerty Consulting to complete MRP Templates that can be used for EMAC and Intra State Responses. The next phase will be to complete MRP Templates for our Fire Resource, Special Ops and Equipment MRPs.
  - Annual MI-TF1 Orientation is scheduled for 10/12. Please encourage your A-Team members to complete an application that can be found on our website.
  - Special Operations Work Group approved the purchase of 40 additional Kenwood Dual Band Radios and accessories. The funds to come from the FY23 Grant Appropriations and Fund Balance.
  - Safe Response - We have purchased 100 licenses for this online Awareness Training platform. Response and usage will be evaluated for future needs.

**Communications Committee Report - Director Atkins provided the following information:**

- Since March, 10 MABAS 101 classes have been held. This means that 142 people have a better understanding of what MABAS is and what the BOX cards are accomplishing. There are two classes remaining; 9/15 in Ann Arbor at the RED center and 9/25 in Kalamazoo.

**PIO Report - Mike McLeieer provided the following information:**

- The updated MI-MABAS logo has been sent to Trent Atkins, Dave McIntyre and Brian Ball
- Anticipating a busy fire prevention month which will provide a good opportunity to collaborate
- The MABAS social media posts look good and represent important exposure for the organization

**EMHSD - Inspector Michele Sosinski provided the following information:**

- FEMA will be coming next week to do a joint Preliminary Damage Assessment for the August 24-26, 2023 storm damage; approximately 9 counties were impacted.
- There are no All-Hazard IMT classes currently scheduled; working on getting funds for more classes
- Thanks to all who worked to complete the reimbursement paperwork for the Vermont response
- Several EMHSD members will attend the MEMA conference and hope to network

**BFS Report - None**

**MSFA Report - Scott Stone provided the following information:**

- Provided the details on the upcoming golf outing Memorial Weekend
- Various classes to be held October 7-8, 2023 in Roscommon

**MEMA Report - None**

**Division Report** - Chief Wells (3202) outlined a number of the advantages of joining the Michigan Association of Fire Chiefs and asked all agencies to consider supporting them.

**Old Business - None**

**New Business**- Director Atkins announced that Oceana County has completed the application process to become a MABAS Division. A motion was made by Sam Peterson (3603) and seconded by Paul Wells (3202) to accept Oceana County as MABAS Division 3605; motion carried. Jason Newman will be the Executive Board Member. Director Atkins welcomed Oceana County and thanked Jason Newman for all his efforts to complete the application process.

**Next Meeting** - November 8, 2023 at 1:30 pm

**Adjournment** - The meeting was adjourned at 2:27 pm.

Minutes Respectfully Submitted by : *Tracey McGee*