

## **SAFETY OFFICER**

### **POSITION DESCRIPTION**

#### **Position Specific Requirements**

The Task Force Safety Officer is responsible for monitoring and assessing the safety aspects of the task force during training, exercises and incident operations. The Task Force Safety Officer reports directly to the Task Force Leader.

#### **Description of Duties:**

The (Task Force) Safety Officer is responsible for:

- Overseeing all health and safety of all task force personnel during day to day operations, training and exercises as well as on deployment
- Coordinating with task force Team Managers relative to the health, welfare and safe operations of their assigned personnel
- Preventing injuries and illness of task force members through appropriate administrative and engineering controls of hazards including enforcement of safety policies and procedures
- Conduct site safety analysis, complete required ICS documents for IAP/TAP, develop safety messages and conduct safety briefings
- Work with Task Force Team Managers to establish acceptable entry conditions and appropriate personal protective equipment to be worn by personnel entering the hazard zone
- Establish and enforce the use of a personnel accountability system to be used during training, exercises and actual disaster deployments
- Immediate intervention of activities to prevent the loss of life and prevention of injuries
- Conduct incident/accident investigations with appropriate task force personnel under the direction of the Task Force Leader. Prepare post incident injury reports and submit them to the Task Force Leader
- Preparing and maintaining entry permits, records and reports
- Performing additional tasks or duties as assigned

#### **Position Requirements and Criteria:**

Individuals who meet the following requirements and criteria will be eligible to deploy as a (Task Force) Safety Officer in support of Resource's activities. The intent of these requirements is to select functional managers capable of effectively managing and supervising the safety function in the urban disaster environment.

#### **Required Training:**

The Task Force Safety Officer shall:

1. Complete all General Training requirements.
2. Complete FEMA National US&R Response System GPS Awareness Level course, or equivalent
3. Complete ICS-300 in accordance with the NIMS Training Program
4. Complete FEMA National US&R Response System US&R Safety Officer course, or equivalent
5. Meet requirements of NFPA 1006 Rescue Technician Level 1 & 2 (Excluding Chapter 1 Administration: Section 1.3.3):
  - Job Performance Requirements – Chapter 5
  - Rope Rescue Level 1 & 2 – Chapter 6
  - Confined Space Rescue Level 1 & 2 – Chapter 7
  - Trench Rescue Level 1 & 2 – Chapter 8
  - Vehicle and Machinery Rescue – Chapter 10

- a. Complete refresher training as required by the AHJ in accordance with Rescue Technician (NFPA 1006).
6. Complete the FEMA National US&R Response System Structural Collapse Technician course or equivalent
7. Current Certification in Basic First aid for First Responder or equivalent

**Recommended Training:**

1. Complete ICS-400 in accordance with the NIMS Training Program.