



MICHIGAN MUTUAL AID BOX ALARM SYSTEM

Chief Brian Ball, President

Chief Michael Obrien, Vice President

Executive Board Meeting Minutes

May 10, 2023

Call to Order - The meeting was called to order at 1:30 pm by President Ball.

- Roll Call - Attending members were noted.
- Public Comment
 - Scott Tobey -ERSI: Mr. Tobey provided an overview of potential training classes and costs. A number of different delivery methods were discussed but clarification needs to be made on the cost structure. This topic will be further explored at the July 12, 2023 Executive Board Meeting.
- Approval of Minutes - A motion was made by Josh Dessart (3801) and seconded by James Piper (3204) to approve the minutes of March 8, 2023; motion carried.
- Communications and Correspondence - Director Atkins advised that Long Lake Fire Department requested an interpretation of Section 5 of the MIMABAS agreement as it relates to EMS Billing. Per section 5, any recoverable funds can be equitably divided among the agencies. Per this interpretation the MIMABAS agreement allows for charging of patient assessment or treatment/transport but not for staging or cancellation of services.

Financial Report - as of May 3, 2023

TF Checking \$311,426.93

TF Contingency \$303,632.26

FY23 Supplemental \$28,143.99

MSU Exec Bd \$961.36

Approval - A motion was made by Brian Nelson (3803) and seconded by Trevor Alworden (3704) to receive and file the financial report; motion carried.

Officers Report

- President - President Ball expressed his appreciation to Brianna Briggs for how helpful she has been in the effort to provide MIMABAS a seat in the State Emergency Operations Center. He also thanked everyone that attended the Michigan Association of Fire Chiefs Midwest Fire EXPO and those that attended the meeting with Great Lakes States MABAS.
- Vice President - absent - no report.
- Secretary - absent - no report.

Executive Director Report - Director Atkins reviewed the following items:

- Administration
 - Plan Coordinator Meeting - The need for EMS Strike Teams was discussed and Divisions were tasked with discussing with public and private services the need to develop out-of-division box cards. AVI policies, procedures & guidelines were discussed and potential training for rural Fire Departments.
 - AVI Project - MIMABAS will be working with ERSI to develop and offer AVI training later this year.
 - Wildland Project - Several firefighters in Division 3701 have completed the Wildland Fire Fighting validation process through our beta project. Chief Bill Parker is leading an update to the validation process to include MRP's, training, and equipment.
 - Website Update - The look of the new Website has been approved and we should have a more complete version available soon. Then we will look to upload new documents and roll-out to the public.
 - MIMABAS Admin Policies, Procedures & Guidelines - Tracey is working on auditing admin documents and updating admin folders to place everything in a single location for easy access and institutional memory.
 - SWAG - New apparel is being added to the website. We will be adding printed t-shirts when the website rolls out. Orders can also be placed at eagleengraving.com at any time.
 - Brian, Dave and Trent attended the first orientation meeting at State EOC. Working with EMHSD on the final procedure for MIMABAS activation, roles and responsibilities in the SEOC.

- Training/Exercising
 - State EOC Ex - August 2023 - Newaygo County Dam Failure
 - AVI Training - Hope to have something to share by Fall 2023

- Meetings - Attended the Upper Peninsula Chiefs (had a positive reception), Sanilac Chiefs (definitely some interest), Marquette Chiefs (need more information), Schoolcraft Chiefs (will likely come onboard). Will be attending the Alpena Chiefs meeting in June.

- Activations
 - Monroe EF-0 Tornado - An EF-0 tornado hit downtown Dundee damaging seven buildings. An RRC was sent to support the IC and TF1 activated engineering resources. Dave will report on more of MITF1's activities at the event.
 - Great Lakes Crossing Mall AVI - Fortunately this was a false alarm and there were some hiccups that helped us to identify opportunities for response coordination during an event and training for dispatch and communications.

- 2023 Conferences

GLHLS Conference	May 9-11
Wisconsin MABAS Conference	Sept 21-23
MEMA Conference	Oct ??
Fire Inspectors	Fall 2023

- New Divisions Joining MABAS
 - Director Atkins announced that Hillsdale County and The City of Detroit have completed the application process necessary to become MABAS Divisions.
 - A motion was made by Josh Dessart (3801) and seconded by Dan Besson (3701) to accept Hillsdale County as MABAS Division 3109; motion carried. Thomas Whitaker will be the Executive Board member.
 - A motion was made by Sam Peterson (3603) and seconded by Brian Nelson (3803) to accept The City of Detroit as MABAS Division 3208; motion carried.

Director Atkins acknowledged all the work completed by both organizations and welcomed them aboard.

President Ball congratulated Director Atkins for the work he has done to grow the organization and added that kudos were in order as all of Region 1 is now in MIMABAS.

Special Operations Director/MI-TF1 Manager - Director McIntyre discussed the following items:

- Submitted FY23 Q2 Financial Status Reports and in process of receiving second advancement of USAR Appropriations.
- Received delivery of Mobile Command Unit and two Incident Logistical Support Trailers with tents and HVACs. We will use the new equipment during our Operational Readiness Exercise at Camp Grayling on May 16-18th.
- In addition to EF-0 Tornado in Dundee, also responded to Building Explosion in Mt Morris on April 16th with a Search MRP of Structural Specialist, Canine And Tech Search. Both AARs are in final stages and cost recovery will be issued this month.
- Presentation at Hazmat Conference April 17-19, Advance Rescue Boat Operator delivered by South Carolina TF-6 in Grand Rapids April 19-21 with night ops, Operations Chief AHIMT class was hosted by Brighton May 1-4.
- Upcoming Validations: Midland is scheduled for Confined Space and Rope Rescue on June 15th and Grand Traverse is scheduled for Hazmat Company on June 26th.
- Regional Response Coordinator training was held March 20th. We have received interest for 7 candidates, if interested contact Shadd Whitehead. We will be hosting another RRC training in the fall. All-Hazards Task Force/Strike Team Leader training at the MOB August 28-30. Register on MI-Train.

Communications Committee Report - Kristin Kasten reviewed the following information:

- Started in March with the first MABAS 101 class for dispatch centers. Completed 4 classes as of this meeting and several more scheduled over the coming months.
- At the end of the MABAS 101 training, the class is doing an exercise with the RED Center along with a Special Operation team in the state. This will provide the RED Center with training and the Special Ops team leaders along with testing the technology used. The attendees will have an opportunity to see the process work.
- Working on qualifications and requirements for backup RED Centers. There has been some interest from a few agencies. Working out the details on the phone line, communications, policies, guidelines to bring an agency up to speed on the processes.
- Been working on cleaning up the Member directory over the last 8 months. Much better attendance with activations, notifications via email to the right people is happening now.
- What is a Deployment Coordinator? This person is the lead contact for a MABAS incident from the RED center and in a sense directing resources, gathering information and flowing that information to the IC or the RRC on scene or enroute to a scene.

- DRAFT Policy Adoption
 - Kristin Kasten presented four DRAFT policies for consideration:
 - *RED Center Mission Ready Packages*
 - A motion was made by Josh Dessart (3801) and seconded by James Piper (3204) to adopt the policy *RED Center Mission Ready Packages* as presented; motion carried.
 - *Scramble, Standard, EMAC definitions*
 - A motion was made by Trevor Alworden (3704) and seconded by James Piper (3204) to adopt the policy *Scramble, Standard, EMAC definitions* as presented; motion carried.
 - *RED Center Special Operations Team*
 - A motion was made by Josh Dessart (3801) and seconded by Sam Peterson (3603) to adopt the policy *RED Center Special Operations Team* as presented; motion carried.
 -
 - *RED Center Strike Team or Task Force*
 - A motion was made by Dan Besson (3701) and seconded by Jeff Johnson (3203) to adopt the policy *RED Center Strike Team or Task Force* as presented; motion carried.

PIO Report - None

EMHSD - Brianna Briggs provided the following information:

- Expressed appreciation for the productive meeting with MABAS on how to best integrate them into the State EOC and how to move forward. Currently working on getting building access for the 5 MABAS staff assigned as EOC members.
- Version 2 of the AHIMT Guidance released and on their website
 - <https://www.michigan.gov/msp/divisions/emhsd/response-recovery-responsive/all-hazards-incident-management-team>
- Upcoming AHIMT Training
 - [NIMS ICS All-Hazards Communication Unit Leader \(L969\)](#) June 5-9 Lansing
 - [USFA All Hazards Incident Management Team \(O-305\)](#) June 5-9 Kalamazoo
 - [NIMS ICS All-Hazards Public Information Officer \(L-0952\)](#) July 17-21 Monroe
 - [NIMS ICS All-Hazards Finance/Administration Unit Leader \(L0975\)](#) August 21-23 Farmington Hills
 - [NIMS ICS All-Hazards Strike Team/Task Force Leader \(L0984\)](#) August 28-30 Holly
- State EOC Activity
 - SEOC was activated for flooding in the Upper Peninsula – 8 counties received a Governor’s declaration. We are awaiting snow and flood waters to recede before we conduct damage assessment.

BFS Report - None

MSFA Report - Scott Stone reminded the group of their annual conference next week and advised that details could be found on their website.

MEMA Report - None

Division Reports - Dan Besson (3701) provided an update on their efforts to get their special teams validated, the expansion of their executive board and wildfire box card/RED card development. Trevor Alworden (3704) advised that they have added additional agencies to their Division.

Old Business - None

New Business - None

Next Meeting - July 12, 2023 at 1:30 pm

Adjournment - The meeting was adjourned at 2:29 pm.

Minutes Respectfully Submitted by: *Tracey McGee*